

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
June 20, 2023**

These are the minutes of the Regular Board Meeting held on June 20, 2023. The meeting was called to order at 5:10 p.m. by President Carbone.

The following Board Members were in attendance:

- Terry Ann Carbone, President
- Jeffrey Harradine, Vice President
- David Howlett, Board Member
- Daniel Legault, Board Member
- Robert Lewis, Board Member
- Kathy Robertson, Board Member
- Michael Turbeville, Board Member

Also present were:

- Sean Bruno, Superintendent of Schools
- Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
- Jerilee Gulino, Assistant Superintendent for Human Resources
- Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
- Jill Reichhart, Treasurer and Finance Director
- Darrin Winkley, Assistant Superintendent for Business
- Deb Moyer, District Clerk

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|--------------------------------|--------------------------------|------------------|
| Linda Beard | Vincent Flow | Jen Billington |
| Alex Ogden | Madison Flow | Chris Billington |
| Mary M. Bruno | Vinny Flow | Dave Stroup |
| Sara Lang and family | Samantha Flow | |
| Verhulst Family | Zinkievich Family | |
| Kyle Rombaut | Riley Family | |
| Filbrich Family | Brayden Scaccia and family | |
| Lia Alonzo | Brooke Walsh | |
| Kendra Zaffuto | Kristina Walsh | |
| Nate Fisher | Stephen Lacer | |
| John Papponetti | Paul and Karen Rose and family | |
| Mackenzie Monnier and Family | Matt Schirmer | |
| Christina, Dan and Desi Dubois | Diego Arellano Jasso | |
| Austin Boff | Gloria Jasso | |
| Matthew Durnell | Sadie Contrera | |
| Billy Wood | Katie Contrera | |
| Cassie Fleck | Richie Wood | |
| Barb Miner | Paul Roze | |
| Nancy Russell | Tom Rispoli | |
| Melissa Flow | Dylan Lessar | |

ORDER OF THE AGENDA

Mr. Lewis moved, seconded by Ms. Robertson, the Board of Education approved the order of the agenda including Hand Carry 4.13.5. The motion carried 7-0.

MINUTES

Mr. Legault moved, seconded by Mr. Turbeville, the Board of Education approved the June 6, 2023, Regular Board Meeting Minutes. The motion carried 7-0.

BOARD PRESENTATIONS

- Sean Bruno, Superintendent presented on this year's first full-day UPK class and a reception was held in commemoration.
- Todd Hagreen, Director of Athletics recognized Winter and Spring student athletes and students were honored with a reception.

COMMUNICATION – PUBLIC COMMENTS

None

BOARD REPORTS

- None

1. New Business

None

2. Policy Development

Mr. Turbeville moved, seconded by Mr. Lewis, The Board of Education approved second-reading of policies 2.1-2.4. The motion carried 7-0.

- 2.1 2023-24 District Code of Conduct
- 2.2 7420 Interscholastic Athletics/Philosophy of Athletics
- 2.3 8430 Independent Study
- 2.4 7226 Minimum Standard for Grades 9-12

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
 - Dr. Kluth shared Regents exams and end-of-year assessments are going well. She thanked everyone for the positive end of the year. She thanked Brandon Broughton on the second phase of the elementary support with math program.
- 3.2 Mr. Lewis moved, seconded by Ms. Robertson, the Board of Education approved the book *For Everyone*, by Jason Reynolds for the high school One School, One Book Initiative. The motion carried 7-0.
- 3.3 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
 - Ms. Carragher thanked Inclusive Education team and reported they are almost done with annual review meetings. Since March they ran more than 900 meetings.
- 3.4 Mr. Turbeville moved, seconded by Mr. Legault, the Board approved Consent Items (CSE) 3.4.1-3.4.8. The motion carried 7-0.
 - 3.4.1 On March 21, April 13, May 18, 26, 31, June 1, 5, 2023, the District Committee on Special Education reviewed students and made recommendations for placement.
 - 3.4.2 On April 13, May 2, 17, 18, 24, 25, 30, 31, June 1, 2, 6, 7, 8, 2023, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.4.3 On May 12, 2023, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
 - 3.4.4 On May 26, June 5, 2023, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.4.5 On May 8, 12, 15, 16, 22, 23, 25, 26, 31, 2023, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.4.6 On June 9, 2023, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.4.7 On April 26, May 25, 26, 30, 31, June 9, 2023, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.4.8 On April 13, 25, June 6, 2023, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Lewis moved, seconded by Mr. Turbeville, the Board approved Personnel items 4.1-4.13, including hand carry 4.13.5. The motion carried 7-0.

CERTIFIED

4.1 Appointments

- 4.1.1 Melanie Garber, to be appointed as a one-year Instructional Coach at Oliver Middle School effective September 5, 2023 through June 30, 2024. Professional certificates in Math Grades 7-12, Childhood Education Grades 1-6, Students with Disabilities Grades 7-12 and Gifted Education. Annual salary \$53,504.
- 4.1.2 Nathanael Scott, to be appointed as a Social Studies Teacher at the High School effective September 5, 2023. Covid-19 certificate in Social Studies Grades 7-12. Probationary period September 5, 2023 through September 4, 2027. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$41,718.
- 4.1.3 Ryan Lanigan, to be appointed as the Assistant Superintendent for Instruction effective July 20, 2023. Permanent certificates as a School District Administration and Physical Education. Probationary period July 20, 2023 through July 19, 2026. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$ 165,000 (prorated \$156,750).
- 4.1.4 Ashley Homan, to be appointed as a Literacy Teacher at the High School effective September 5, 2023. Professional certificates in ELA Grades 7-12, ELA Grades 5-9, and Students with Disabilities Grades 7-12. Pending certificate in Literacy. Probationary period September 5, 2023 through September 4, 2026. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary is \$50,030.

4.2 Resignations

- 4.2.1 Bryon Rockow, Health Teacher at Oliver Middle School, to resign effective June 22, 2023.
- 4.2.2 Margaret Johansen, LOTE Teacher at Oliver Middle School, to resign effective June 13, 2023.

4.3 Substitutes

- 4.3.1 Magdalene Hantho
- 4.3.2 Ryan McNally

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 None

4.5 Leaves of Absence

- 4.5.1 Melanie Garber, to request a leave of absence as a Math Teacher effective September 5, 2023 through June 30, 2024 pending board approval as an Instructional Coach at Oliver Middle School.

4.6 Other

- 4.6.1 **UPDATE**, Stacey Snyder, School Food Service Director, change from a provisional appointment to a probationary appointment, effective June 5, 2023. Probationary period begins on June 5, 2023 through June 4, 2024.
- 4.6.2 Creation of one (1) Cyber Security Coordinator.
- 4.6.3 MichaelAnn Pentz, to be appointed as the Extended School Year Special Education Teacher effective July 10, 2023 through August 18, 2023 at \$42.00 per hour.

CLASSIFIED**4.7 Appointments**

- 4.7.1 Aaron Mesiti, to be appointed as a probationary Driver-Messenger in the CEPACS Department effective June 26, 2023. Rate is set at \$14.50 per hour. Probationary period begins on June 26, 2023 and ends on June 25, 2024. (Pending fingerprint clearance.)
- 4.7.2 Stephanie Poplaski, to be appointed as a probationary Teacher Aide at Barclay School effective September 5, 2023. Rate is set at \$15.00 per hour. Probationary period begins on September 5, 2023 and ends on September 4, 2024.
- 4.7.3 Heather Pimm, to be appointed as a probationary Nurse Aide at Barclay School effective September 5, 2023. Rate is set at \$15.00 per hour. Probationary period begins on September 5, 2023 and ends on September 4, 2024. (Pending fingerprint clearance.)
- 4.7.4 Robert Hedrick, to be appointed as a probationary Bus Driver in the Transportation Department effective September 5, 2023. Rate is set at \$21.00 per hour. Probationary period begins September 5, 2023 and ends on September 4, 2024.

4.8 Resignations

- 4.8.1 Emily Banks, School Aide/Cafeteria Monitor, Hill School, resigning effective June 22, 2023.

4.9 Substitutes

- 4.9.1 Emily Banks, School Aide
- 4.9.2 Bella Bruno, CEPACS, Student Helper
- 4.9.3 Tyler Harris, CEPACS, Student Helper
- 4.9.4 Victoria Frederick, CEPACS, Student Helper
- 4.9.5 Nicolas Rugari, CEPACS, Student Helper
- 4.9.6 Rhett Breslawski, CEPACS, Student Helper
- 4.9.7 Kim Pero, Summer Painter
- 4.9.8 Ryan Davis, Summer Painter
- 4.9.9 Deborah Coffey, Summer Painter
- 4.9.10 Jessica Shear-Michaels, Summer Painter
- 4.9.11 Kim Martin, Summer Painter
- 4.9.12 Peter Major, Summer Painter
- 4.9.13 Jeremy Shuman, Summer Cleaner
- 4.9.14 Amanda Shaffer, Summer Cleaner
- 4.9.15 Jayson DelaCruz, Summer Cleaner
- 4.9.16 Robin Wheeler, Summer Cleaner
- 4.9.17 Valerie Burroughs, Summer Cleaner
- 4.9.18 Otis Chappell, Bus Attendant (training for CDL)
- 4.9.19 Vitalie Jomir, Summer Painter
- 4.9.20 Zachary Richards, Summer Cleaner, pending fingerprint clearance
- 4.9.21 Ava Montague, Student Cleaner
- 4.9.22 Bruce Finchley, Bus Attendant, pending fingerprint clearance
- 4.9.23 Calvin Cavagnaro, Summer Cleaner, pending fingerprint clearance
- 4.9.24 Bridget Moyer, Summer Cleaner
- 4.9.25 Ben Poitras, Summer Cleaner
- 4.9.26 Jaslyn Angel, Summer Cleaner, pending fingerprint clearance
- 4.9.27 Laura Bishop, Summer Cleaner, pending fingerprint clearance
- 4.9.28 Robert Hedrick, Bus Driver

4.10 Volunteers

- 4.10.1 Kelly Broskin
- 4.10.2 Rosa Davila
- 4.10.3 Samantha Evertson
- 4.10.4 Benjamin Folk
- 4.10.5 Danielle Gorman

- 4.10.6 Charles King
- 4.10.7 Christopher Lyons
- 4.10.8 Debby Maar
- 4.10.9 Megan Matthews
- 4.10.10 Holly Moran Carpenter
- 4.10.11 Marci Reynolds
- 4.10.12 Melissa Siple
- 4.10.13 Ava Underwood
- 4.10.14 Jamie White
- 4.10.15 Angela Yockel
- 4.10.16 Shawna Benson
- 4.10.17 Zachary Losee

4.11 College Participants

None

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 Creation of one (1) Food Service Helper position, 4.00 hours per day, 10 months per year.
- 4.13.2 – 4.13.4 The following staff have been appointed to the Sports Study Hall at the High School (at their current regular hourly rate) for the 2023-2024 school year.
- 4.13.2 Lori Kohr (Regular)
- 4.13.3 Shannon Caton (Substitute)
- 4.13.4 Janice Bradt (Substitute)
- 4.13.5 HAND CARRY Emily Dudek has been appointed as a Teacher Aide for the Extended School Year Program (at her current regular hourly rate) effective July 10, 2023 through August 18, 2023.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
 - None
- 5.2 Mr. Howlett moved, seconded by Mr. Legault, RESOLVED, that the Board of Education accept the generous donation to support funds for Barclay School PBIS.

Whereas, the Brockport PTSA is donating \$839.00 for the sole and express purpose of providing financial support for Barclay School PBIS.

The motion carried 7-0.

- 5.3 Mr. Turbeville moved, seconded by Mr. Lewis,

Based on the recommendation of the Superintendent of Schools, we recommend funding the Employee Retirement Reserve Fund, as authorized by General Municipal Law 6-r, up to an additional \$2,000,000 from undesignated, unappropriated fund balance from the 2022-2023 fiscal year. Based on the recommendation of the Superintendent of Schools, we recommend funding the Workers Compensation Reserve Fund, as authorized by General Municipal Law 6-j, up to an additional \$500,000 from undesignated, unappropriated fund balance from the 2022-2023 fiscal year. Based on the recommendation of the Superintendent of Schools, we recommend funding the Teacher Retirement Reserve Fund, as authorized by General Municipal Law 6-r, up to an additional \$600,000 from undesignated, unappropriated fund balance from the 2022-2023 fiscal year. Based on the recommendation of the Superintendent of Schools, we recommend funding the 2023 Bus Purchase Capital Reserve Fund, as authorized by Education Law Section 3651, up to \$7,300,000 from undesignated, unappropriated fund balance from the 2022-2023 fiscal year. Based on the

recommendation of the Superintendent of Schools, we recommend funding the 2023 Building Capital Reserve Fund, as authorized by Education Law Section 3651, up to \$14,700,000 from undesignated, unappropriated fund balance from the 2022-2023 fiscal year

RESOLVED, that the Board of Education approve the funding of the Employee Retirement Contribution Reserve up to an additional \$2,000,000, the Workers Compensation Reserve Fund up to an additional \$500,000, the Teacher Retirement Reserve up to an additional \$600,000, the 2023 Bus Purchase Capital Reserve Fund up to an additional \$7,300,000 and the 2023 Building Capital Reserve Fund up to an additional \$14,700,000 from undesignated, unappropriated fund balance from the 2022-2023 fiscal year.

The motion carried 7-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business

- Mr. Winkley reported that he is working with Food Service Director on eligibility options for food service rates for free lunches for all.

6.2 Mr. Turbeville moved, seconded by Mr. Legault,

WHEREAS, the District wishes to remove the following equipment from inventory and dispose of it. Residential Construction Building 8' x 12' Shed Our intention is to sell to the highest bidder or dispose of as trash.

RESOLVED, that the Board of Education hereby authorizes the District Clerk to dispose of the above equipment and to remove reference of these items from the inventory. The motion carried 7-0.

7. Human Resources

7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources

- Ms. Gulino thanked Erika Wood for her work on the tenure and retirement celebrations.

8. Report of the Superintendent of Schools

8.1 Verbal – Sean C. Bruno, Superintendent of Schools

- Mr. Bruno presented updates on the Districts Environmental Policy.

9. Board Operations

9.1 2022-23 Board of Education Meeting Schedule

9.2 2023-24 Budget Development Calendar

9.3 2022-23 MCSBA Calendar

10. Old Business

None

11. Other Items of Business

None

12. Round Table

- Ms. Robertson thanked everyone for their hard work to support our District and for the work that is needed to help our kids succeed.
- Board members agreed with Ms. Robertson's sentiments.
- Mr. Legault shared it was an honor and pleasure to serve on this Board for the last 7 years and wished everyone well. Mr. Bruno and Executive Cabinet presented him with a token of appreciation for his service.

13. Executive Session

13.1 Mr. Howlett moved, seconded by Mr. Turbeville, RESOLVED the Board of Education adjourn the meeting at 6:40 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 7-0.


Mr. Howlett moved, seconded by Mr. Turbeville, the Board entered into executive session at 6:51 p.m. The motion carried 7-0.

Mr. Howlett moved, seconded by Mr. Legault, the Board adjourned executive session and entered into regular session at 7:27 p.m. The motion carried 7-0.

14. Adjournment

14.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the meeting at 7:27 p.m. The motion carried 7-0.

Prepared by:


Debra Moyer, District Clerk

July 17, 2023
Date